

Annexure A
(Proforma for Technical Bid)
To,
Regional Head,
Central Bank of India,
Regional Office,
Indore (M.P.) -452003.

REG: Technical Bid
for premises at
.....
REF: Your advertisement
dated _____published in
News Paper and at Bank’s website

OWNERSHIP DETAILS			
	Name & Address	Telepho	E-
1	of the owners	ne / Mobile No.	Ma il Id
2	Whether PA holder has powers to grant premises on Lease / sub lease : YES/No		
3	Name & Address of PA Holder		
	Telephone / Mobile No.		
	E-mail Id		
4	ADDRESS OF THE PREMISES OFFERED		
5	Any outstanding charges (mortagages/ lease/ easement/ gift / any other interest in the property)		
6	Any pending dues on the property (Arrears of taxes / electricity / telephone etc.)		

	TYPE OF THE PREMISES	
7	IF THE PREMISES IS UNDER CONSTRUCTION	
	Whether loan required? Is so details	
	class of construction	
	Likely date of possession of premises	
8	IF THE PREMISES IS READY FOR POSSESSION	
	Year of Construction	
	Type of building / construction Details of construction of the building. RCC Construction or load Bearing Brick Construction (Please Mention)	
	Wheather plans are approved by the local authorities (attach copy of sanctioned bldg. plan)- YES/ NO	
	Wheather NOC from the department obtained- YES/ NO	
	Whether occupation certificate has been received (attach copy - Yes/ No)	
	Wheather direct access is availabale from the main road - YES/ NO	
	Wheather lift facility is available- YE/NO	

	Title Deed (attach copy of title deed)	
	Wheather all statutory obligations are cleared (please enclose IT Return Municipality Tax Receipt- Current and other supporting documents)- YES/NO	
9	Location	
	Type of Building Residential/ Institutional/ Industrial	
	Details of civil amenties viz., Schools, Colleges, Hospital available in and around the premises	
	Details of other finanacial institution in and aroud the premises	
	Proximity from police station , fire station station, post office, and transport centre	
	Locate in an area which is not considered crime prone or vulnerable and is not an isolated area	
	Wheather the locality of the premises is free from special Hazards like fire, water logging etc.-Yes/ No	

10	Floor and area	
	Built up area in sq. mtrs/sq. ft	
	Carpet area in sq mtrs/ sq. ft	
	Ground Floor	
	First Floor	
	Other , if any	
	Total Carpet area in sq. mtrs./ sq. ft.	
	Ceiling Height	
	Details of Tenancy of other floors	
	Agrrrable to construct RCC Strong Room as per RBI specifications with security arrangments	YES
	For installing ATM	
	Space to install V-SAT antenna on roof-top (applicabe for Rural/ S Urban)	
	Availability of 3-Phase power supply for installation of ATM Macine	
	Statutory approvals from local authorities (if applicable)	
11	AMENITIES AVAILABLE	
	Water Facility available	YES/NO
	Parking Facility for Bank's Staff/ Customers available	YES,----- --- sq.mtrs/sq ft
	Wheather 3 phase(----KVA) power supply available	
	Separate toilets	

	for ladies and gents	
	Accessibility throughout the year	YES/NO
	Proper Ventilation available	YES/NO
	Details of other utilities available	
	Frontage (at least 6-8 mtrs/ 20-25 ft)	
	Possibility of making ramp from road to branch	
	Collapsible shutters on outer doors, grills on windows and ventilators on outer walls,	
	One Main entrance with the regular door and sn additional / collapsible gate.	
	Wheather proper sanitary/ sewage system is available	
	Wheather Power/Electric Supply - YES/ No (Adequate power supply) is available - YES / NO	
	Wheather anti-lightening device is provided- YES/ NO	
	Wheather captive power supply (generator) is available - YES/ NO	

	Wheather adequate water supply is availbale - YES/ NO	
	The tender (both Technical and Financial Bids) has been signed on all pages only by the authorized signatoy.	
	Rent Quoted shall be net inclusive of all taxes, cessses, parking charges etc. related to the premises, till the tenure of lease, including extended tenure, if any , as per financial bid format only by filling up all three columns (under Rate, Carpet Area, Total Rent Payable) and signed only by premises owner/ power of attorney Holder only	
	I/ We further agree to construct the strong room as per your Bank's specifications and ready to carry out modifications as required by the bank including constructions of ATM civil structure in the proposed premises at our	

	expenses.	
	The offer submitted by me valid for four months from the date of opening of price Bid.	
	Agree to excute the Lease Deed Agreement in Bank's standard Format (Standard Format enclosed)	
	Enhancement in rent expected after the end of the original lease period of ----- ----- years. NOTE : Quote in percentage only.	For ----- years with 5 years certain with 2 options of 5 years each with increase @ ----- - % hike in rent during each option period . (only percentage and amount should not be filled up)
	Any other terms and conditions (please Specify)	
	a) Additional Financial bearing:	
	b)Non- Financial Bearing	
	Any other relevant information	

NOTE:
The Carpet Area of any floor shall be the covered floor area worked out excluding the following

8) Certificates from
competent authorities.

